

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS:

The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail.

FOR ATTENTION:

Ms M Shitiba

NOTE:

All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST

: **DIRECTOR: SECURITY SERVICES (REF NO: NDOH 69/2025)**

SALARY

: An all inclusive remuneration package of R1 216, 824 per annum [basic salary consist of 70% of total package, the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to the Senior Management Service guidelines.

CENTRE

: Directorate: Security Services. Pretoria.

REQUIREMENTS

: A Grade 12 certificate and a NQF 7 qualification as recognised by SAQA in Security Administration/ Security Management/ Risk Management/ Policing/Social Science or related qualification. At least five (5) years of experience at middle/senior managerial level in the Security field. Experience in State Security Agency will be an advantage. Knowledge and understanding of risk management, project management, disciplinary procedures and communication security (cryptography). Knowledge of Minimum Information

Security Standards (MISS), Public Finance Management Act and relevant public sector policies and its interpretation. Knowledge of Security environment (National Intelligence Agency, South African Police Services and National Prosecuting Authority). Good communication (verbal and written), strategic capability and leadership, client orientation, people management and empowerment, programme and project management, change management, problem solving and analytical, financial management, customer focus and responsive, conflict management, planning, organizing and negotiation skills. A valid driver's license. SMS pre-entry Certificate is required for appointment finalization.

DUTIES

: Manage physical and personnel security in the department. Develop guidelines for managing access control to the Department, manage information security, and ensure compliance with OHSA specifications. Manage vetting in the department. Develop uniform standards for security clearance levels. Administer security appraisals and vetting of employees and contractors. Manage the screening process of companies and service providers as per the Departmental procurement process. Ensure effective information security management. Develop document security systems. Monitor and coordinate communication security matters. Manage finance, personnel, risk, and audit. Ensure risk assessments are conducted to determine security threats and ensure that current security measures comply with security policies and standards.

ENQUIRIES

: Ms Q Gambu at Qhakazile.Gambu@health.gov.za

CLOSING DATE

: 21 July 2025

MEDIA

: PSVC and NDOH Website