

DOH180-2025/2026

**REQUEST FOR WRITTEN PRICE QUOTATION**

Contractor CIDB Grading of Level 1 CE or Higher

**CONSTRUCTION SERVICES**

National Department of Health

**DETAILS**

<b>CONTRACT NO</b>	<b>DOH 180-2025/2026</b>
<b>CLOSING TIME &amp; DATE</b>	Tuesday, 05 August 2025 at 11H00am
<b>COMPULSORY BRIEFING SESSION</b>	Tuesday, 29 July 2025 at 11H30am
<b>SERVICE REQUIRED</b>	Soakaway Diversion and Maintenance of Magwedzha Clinic's Waste Treatment Plant
<b>DESCRIPTION OF WORKS</b>	The Diversion of the Existing Soakaway and the Maintenance of the waste treatment plant at Magwedzha Clinic in Vhembe District Thohoyandou
<b>SUBMISSION ADDRESS</b>	Email to: <a href="mailto:Purchasing@health.gov.za">Purchasing@health.gov.za</a>

**DETAILS OF THE SERVICE PROVIDER**

<b>COMPANY NAME</b>	
<b>CIDB CRS NUMBER</b>	
<b>CONTACT PERSON</b>	
<b>E-MAIL ADDRESS</b>	
<b>TELEPHONE NUMBER</b>	
<b>CELLPHONE NUMBER</b>	

**1 PURPOSE**

- 1.1 A site inspection conducted on 14 October 2024 revealed that the Lilliput wastewater treatment system at Magwedzha Clinic is currently non-functional and poses an environmental and operational risk. The clinic has experienced continuous raw sewage overflow onto neighbouring stands due to multiple failures in its sewer and soakaway infrastructure. These failures include leaking cisterns, faulty urinals and taps, a tripped electrical board due to a failed grinder (mulcher) pump, and an ineffective chlorine dosing system—indicating a complete breakdown in the waste treatment process.
- 1.2 Additionally, a recently installed water line damaged the existing soakaway system, which may have cut through the network and compromising the overflow pipe between the septic tank and the soakaway. As a result, untreated wastewater has flooded parts of the site and spilled into adjacent properties, creating a public health and environmental hazard.
- 1.3 To rectify this, the Lilliput system requires a major service and restoration, the grinder pump must be replaced, and a new soakaway network must be constructed in a new position with updated piping and infiltration chambers. Urgent repairs are also needed for leaking fittings throughout the clinic to stop continuous water inflow, which is overwhelming the treatment plant.
- 1.4 Without these interventions, the facility cannot be deemed compliant with health and environmental standards. The works are therefore essential to protect public health, maintain operational capacity at the clinic, and ensure environmental compliance with wastewater regulations.

Key Information	
Goods/Service Required:	Construction Services
Location of Service Required:	Magwedzha Clinic (Thohoyandou)
Briefing Session (Time):	11H30AM
Briefing Session (Date):	29 July 2025

**DOH 180-2025/2026: RFQ FOR THE DIVERSION OF THE EXISTING SOAKAWAY AND THE MAINTENANCE OF THE WASTE TREATMENT PLANT AT MAGWEDZHA CLINIC IN VHEMBE DISTRICT THOHoyANDOU**

Key Information	
Meeting Venue/Link:	Magwedzha Clinic, Dumasi, Thohoyandou
For Technical and SCM Related Queries	<a href="mailto:purchasing@health.gov.za">purchasing@health.gov.za</a>
The validity period	90 Calendar Days

## 2 RETURNABLES

No.	Deliverable	Attached (Yes/No)
1	Written Price Quotation Request ( The entire submission including the NDoH's request)	
2	Bill of Quantities (Annexure A)	
3	CIDB Certificate - Grade 1 CE or above (Attach to Annexure C-2)	
4	PIRB Certificate for Team Lead (Attach to Annexure C-2)	
5	DEL Certificate for Electrician (Attach to Annexure C-2)	
6	Relevant Experience (List of Proof of experience with similar infrastructure including completion letters) (Annexure C-2)	
7	Technical Proposal & Methodology (Annexure C-2)	
8	CV & Qualifications of Key Personnel (Annexure C-2)	
9	Commitment Letter on Proposed timeline and start date. (Annexure C-2)	
10	Commitment Letter on Local Labour (Semiskilled and Un-skilled) (Annexure C-2)	
11	Company Registration Documents (Annexure D)	
12	Central Supplier Database Report/Number /Tax compliance status pin (Annexure D)	
13	Standard Bidding Documents (SBD 4,5 and 6.1) (Annexure E)	
14	Addendums - if issued by the NDoH (Annexure F)	

## 3 SCOPE OF WORK

3.1 The contractor is expected to provide all labour, material, plant, and transport required to complete the following key interventions:

3.1.1 Sewer System Repairs:

- Excavate and replace sections of 110mm and 50mm uPVC piping.
- Reconnect waste outlet as per new soak-away layout (Annexure C).
- Repair existing grinder (mulcher) pump between septic tank and Bio Reactor.
- Install new infiltration chambers connected to the runoff network.

**3.1.2 Treatment Plant Maintenance**

- Conduct a major service of the Lilliput Wastewater Treatment Plant, including restoration of chlorine dosing and electrical systems.

**3.1.3 General Site Works**

- Backfill exposed trenches and ensure restoration of the impacted soak-away system.

**4 DELIVERABLES**

- 4.1 Fully operational waste treatment plant.
- 4.2 Revised soak-away system in accordance with the proposed layout.
- 4.3 Compliance with project specifications and SANS standards.
- 4.4 Completion report and quality assurance certificates.

**5 QUOTATIONS AND QUOTE RECEIPT**

- 5.1 In order to be eligible for consideration, the Service Provider is required to submit the mandatory documents along with a quote that fully aligns with the specifications and conditions stated in this RFQ. The quote must be signed by an authorized representative who has the authority to enter into contractual agreements on behalf of the Service Provider. The quote should be submitted to [purchasing@health.gov.za](mailto:purchasing@health.gov.za) before the specified closing date and time. Please note that RFQs submitted after the designated closing date and time will not be taken into consideration.

**6 ACCEPTANCE OF QUOTATION CONTENT**

- 6.1 The contents of this quotation, along with its attachments and any written agreements mutually accepted by all parties, will become binding contractual obligations should a contract be established. It is important for the successful contractor to acknowledge and accept these obligations, as failure to do so may lead to the cancellation of the proposed agreement.

**7 INDEMNIFICATION**

- 7.1 The supplier shall provide indemnification and hold harmless the NDoH (National Department of Health), its agents, and employees against any claims, damages, losses, and expenses, including attorney's fees, arising from the performance of the contracted work.

- 7.2 This indemnity encompasses all labour, materials, and equipment necessary for fulfilling the service outlined in the contract. It applies to claims, damages, losses, or expenses that meet the following criteria: 1) involve injury to or destruction of tangible property (excluding the work itself), including loss of use resulting from such damage; and 2) are caused, in whole or in part, by any negligent act or omission of the supplier, its sub-suppliers, individuals directly or indirectly employed by them, or anyone whose actions could potentially hold them liable. Regardless of whether the liability arises in part due to the actions of the indemnified party, the supplier assumes complete responsibility and liability for complying with all applicable local and state legislation and regulations concerning the supplier and its employees.

## **8 PRICING INSTRUCTIONS**

- 8.1 Suppliers are requested to provide pricing for all required items under Annexure A.

## **9 GENERAL CONDITIONS**

- 9.1 The National Treasury General Conditions of Contract shall be applicable.
- 9.2 The supplier is required to adhere to all rules and regulations established by the receiving property regarding security, building use, and the conduct of the supplier's employees on the site premises.
- 9.3 The NDoH will not provide any upfront deposits or advance payments.
- 9.4 The NDoH will make payments under the following conditions:
- 9.4.1 When all ordered goods and services are received in good and acceptable condition.
- 9.4.2 When the received goods and services have been checked and verified to match the ordered quantities.
- 9.4.3 When all relevant documentation is submitted.
- 9.4.4 When the delivery is signed off by NDoH.
- 9.5 The NDoH will make payment for work done.
- 9.6 The following standard bidding documents and other bid requirements must be submitted:
- 9.6.1 SBD 4, which is the declaration of interest form.
- 9.6.2 SBD 6.1, the Preference Points Claim Form, in accordance with the Preferential Procurement Regulations 2022.

## **10 EVALUATION CRITERIA**

10.1 The NDoH will evaluate the quotation in three (3) phases covering mandatory requirements, functionality criteria and price and preference.

### **10.2 PHASE 1: MANDATORY REQUIREMENT**

10.2.1 Attendance of the compulsory briefing session. Failure to meet this requirement will result in immediate disqualification.

10.2.2 The bidder must be registered with the CIDB as a Grade 1 or higher in the Civil Engineering (CE) class of works. Failure to meet this requirement will result in immediate disqualification. CIDB certificate to be attached to annexure C-2.

10.2.3 The bidder's team lead must be registered as a registered plumber. Failure to meet this requirement will result in immediate disqualification. PIRB certificate to be attached to annexure C-2.

10.2.4 The bidder must have access to a registered installation electrician. Failure to meet this requirement will result in immediate disqualification. DEL certificate to be attached to annexure C-2.

<b>Mandatory Requirements</b>	<b>Yes / No (With Valid Returnable)</b>
Attendance to Compulsory Briefing Session (signed certificate of attendance or signed on briefing register)	
Contractor CIDB Grading of Level 1 CE or Higher (A valid CIDB certificate must be provided) If in JV a CIDB JV certificate and grading must be submitted.	
PIRB Certificate of Plumber	
DEL Certificate of Electrician	

**(All the above must be submitted for the bidder to be considered for the next stage of evaluation)**

#### 10.2.5 SCM ADMINISTRATIVE DOCUMENTATION

10.2.5.1 Tax Compliance Status PIN issued by SARS.

10.2.5.2 Completed and signed SBD 4 and SBD 6.1 forms (attached).

10.2.5.3 The quotation must:

- Reflect the National Department of Health quotation reference number (starting with DoH...).
- Be in the letterhead of the company.
- Clearly state its validity period.
- Signed at the bottom.

10.2.5.4 Supplier must submit the Central Supplier Database (CSD report).

**NB: Failure to comply with any of the above mandatory requirements may result in disqualification.**

10.3 **PHASE 2: FUNCTIONALITY CRITERIA** - The contractor must demonstrate functionality by fully complying with the requirements set out in Annexure C. failure to meet the 80 points threshold out of 100 will result in the bidder not proceeding to Phase 3.

10.4 **PHASE 3: PRICE AND SPECIFIC GOALS** - The 80/20 preference point system for acquiring goods or services with a Rand value equal to or below R1 million will be used in this quote.

10.4.1 The following formula will be used to calculate the points out of 80 for price in respect of an invitation for a tender with a Rand value equal to or below R50 million, inclusive of all applicable taxes:

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where-

$P_s$  = Points scored for the price of tender under consideration;

$P_t$  = Price of tender under consideration; and

$P_{\min}$  = Price of lowest acceptable tender.

10.4.2 A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender.

10.4.3 The points scored for the specific goal must be added to the points scored for the price, and the total must be rounded off to the nearest two decimal places.

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10.4.4 Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.

Table 1: Specific goals for the quote and points claimed are indicated per the table below. *Note to Service Providers: The service provider must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this quote	Number of points allocated (80/20 system) (To be completed by the organ of state)	Percentage ownership equity (To be completed by the service provider)	Number of points claimed (80/20 system) (To be completed by the service provider)
HDI	10		
Women	8		
People with Disabilities	2		

The following formula must be applied to calculate the number of points for equity ownership by an HDI:

$$NEP = NOP \times \frac{EP}{100}$$

Where -

NEP= Points awarded for equity ownership by an HDI

NOP= The maximum number of points awarded for equity ownership by an HDI

**CLAIMING PREFERENCE POINTS (HDI, WOMEN, DISABILITY)**

To claim preference points in terms of the Preferential Procurement Regulations 2022, the following conditions apply:

- **SBD 6.1 must be fully completed** to claim preference points for:
  - Historically Disadvantaged Individuals (HDI) – persons who had no franchise in national elections before the 1983 and 1993 Constitution
  - Women ownership
  - Persons with disabilities

***[NB: For disability claims, supporting documentation must include a valid medical certificate or doctor's note confirming the condition]***



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- Where ownership is held **under a trust or other shareholding arrangement**, the following must be submitted:
  - A **shareholding certificate** clearly indicating the ownership structure (number of shares held by each member or director of the company)
  - **Copies of ID documents** for all beneficiaries or shareholders

**NB: Failure to complete SBD 6.1 and to provide relevant supporting documents for any claimed preference points will result in zero points allocated under that category. The quotation will be evaluated based on price only.**

**B-BBEE DOCUMENTATION (NON-MANDATORY)**

All suppliers are **required to submit valid B-BBEE documentation** as part of their quotation, in line with the requirements of the Broad-Based Black Economic Empowerment Act, No. 53 of 2003. This documentation is required for compliance and reporting purposes. Acceptable B-BBEE documents include:

- A **Sworn Affidavit** (for EMEs and 51%+ black-owned QSEs), or
- A **SANAS-accredited B-BBEE Certificate** (for Generic Enterprises and applicable QSEs)

**SUBMISSION INSTRUCTION**

All quotations and supporting documentation **MUST** be submitted via email to: [purchasing@health.gov.za](mailto:purchasing@health.gov.za)

**NB: Submissions sent to any other email address, including the sender's personal email, will not be accepted and may be disqualified without further notice.**

**NB: Late submissions will not be considered.**

**11 ANNEXURES**

**11.1 ANNEXURE A: BILL OF QUANTITIES**

**11.2 ANNEXURE B: LILLIPUT OPERATING MANUAL**

**11.3 ANNEXURE C-1: FUNCTIONALITY CRITERIA**

**11.4 ANNEXURE C-2: ATTACH ALL REQUIRED FUNCTIONALITY CRITERIA RETURNABLES**

**11.5 ANNEXURE D: ATTACH COMPANY DOCUMENTS, A VALID TAX CLEARANCE CERTIFICATE/ TAX COMPLIANCE STATUS PIN, CENTRAL SUPPLIER DATABASE NUMBER.**

**11.6 ANNEXURE E: ATTACH ALL COMPLETE AND SIGNED REQUIRED STANDARD BIDDING DOCUMENTS (SBD 4, AND 6.1)**

**11.7 ANNEXURE F: ATTACH ANY ADDENDUMS ISSUED BY THE NDoH ACKNOWLEDGED AS SIGNED AND RECEIVED**

**ANNEXURE A: BILL OF QUANTITIES**

To be priced by contractor

**Megwedzha Clinic**  
**Sewer over flow and Service of STP**  
**Principal Contract**

Item No		Quantity	Rate	Amount
	<b><u>BUILDERS WORK</u></b>			
	<b><u>BILL NO 1</u></b>			
	<b><u>MAGWEDZHA CLINIC: SEWER OVER FLOW AND SERVICING OF SEWER TREATMENT PLANT</u></b>			
	<u>Preambles</u>			
	Tenderers are advised to study the General Preambles for Trades before pricing this Bill.			
	<b><u>SITE CLEARANCE</u></b>			
1	Digging up and removing rubbish, debris, vegetation, hedges, shrubs, bush, etc and trees not exceeding 200mm girth	m2	149	
	<b><u>Removal of Trees etc.</u></b>			
	<u>Taking out and removing, grubbing up roots and filling in holes</u>			
2	Tree stump not exceeding 1m high, exceeding 200mm and not exceeding 500mm girth	No	1	
	<b><u>EXCAVATIONS ETC</u></b>			
	<b><u>Excavation in earth not exceeding 2m deep below natural or reduced level</u></b>			
3	Trenches for pipe trenches	m3	58	
	<b><u>Extra over trench and hole excavations in earth for excavation in</u></b>			
4	Soft rock	m3	5	
5	Hard rock	m3	3	
	<b>Carried Forward</b>		R	
	Section No. 1 Bill No. 1			

**Megwedzha Clinic**  
**Sewer over flow and Service of STP**  
**Principal Contract**

Brought Forward			R
<b><u>Risk of collapse of excavations</u></b>			
6	Sides of trench and hole excavations, not exceeding 1.50 m deep.	m2	257
<b><u>Filling with material from the excavations compacted to a density of at least 92 % MOD AASHTO maximum density:</u></b>			
7	Backfilling to pipe trenches	m3	49
<b><u>Filling with material from supplied and carted onto site by contractor, compacted to a density of at least 92 % MOD AASHTO maximum density:</u></b>			
8	River sand bedding encasing to pipes	m3	8
<b><u>SOIL DRAINAGE</u></b>			
<b><u>Unplasticised Polyvinyl Chloride (uPVC) (Class 6) pipes including couplers in the running length.</u></b>			
9	110mm Diameter pipe fixed vertical or raking in trench (no excavation)	m	5
10	110mm Diameter pipe laid in ground not exceeding 1500mm deep	m	61
<b><u>Extra over on piping for</u></b>			
11	110mm Bend	No	6
12	110mm Junction	No	1
<b><u>Sundries</u></b>			
13	Cleaning eye consisting of 150mm diameter cast iron ABC cover and frame jointed to PVC pipe, including 300 x 300mm cast iron cover and frame with precast concrete surround	No	3
14	Cut into existing pipe work, including all necessary couplers in connecting in new overflow pipe work	No	2
Carried Forward			R
Section No. 1 Bill No. 1			

**Megwedzha Clinic**  
**Sewer over flow and Service of STP**  
**Principal Contract**

<b>Brought Forward</b>			R
<b><u>SUB SOIL DRAINAGE</u></b>			
15	110 mm Diameter PVC perforated drain pipe laid in 19 mm crushed stone filling 300 x 300 mm high wrapped around in "Bidim geotextile Grade A2 Non woven" filter fabric to manufacturers instructions	m	44
<b><u>Extra over on piping for</u></b>			
16	110mm Junction	No	10
<b><u>EXISTING SEWER TREATMENT PLANT</u></b>			
17	Replace existing submersible sewage pump to septic tank pump specification : Delivery MIN 0.345L/sec at min HEAD (4m), proposed pump specifications to be supplied with tender to Engineers approval.	No	1
18	Drain and clean out existing three compartment septic tank, size 6 320 x 2 260 x 2 350 mm high, including preparing internal concrete and brick surfaces of tank to receive new waterproof lining	No	1
19	"Sika" Top seal 559 waterproofing to existing septic tank, applied all to Manufactures specification and instruction.	m2	55
<b><u>Provisional Sums</u></b>			
20	Provide the sum of R 35,000.00 for servicing of existing "Lilliput" sewer treatment plant.	Item	35,000.00
21	Add for profit upon above, if required	Item	
22	Attend upon the firm executing the servicing of the "Lilliput" sewer treatment plant.	Item	
<b>Carried to Final Summary</b>			R
Section No. 1			
Bill No. 1			

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**ANNEXURE B: LILLIPUT OPERATING MANUAL**

Service of existing "Lilliput Model SBC 1200 BT CL DIS Serial No 01-250 72020" sewer treatment plant, by registered contractor, assessment of scope of works to be done to STP to be discussed at site briefing, price submitted to be all inclusive. (Bill 15)

Will be issued to the winning bidder

**ANNEXURE C-1: FUNCTIONALITY CRITERIA (PHASE 2)**

- i. Only Service providers who have complied with Phase 1 requirements will be evaluated for functionality. During this phase, Service providers' responses will be assessed for functionality based on achieving a minimum score of eighty (80) points for the functional requirements. The evaluators will score the respective quotes individually for Phase 2 (functionality requirements). The scores will be based on the submissions and the information provided. Should the bidder score points below eight (80) points, the RFQ will be deemed non-responsive and will not be considered further.**
- ii. All items on offer come with commissioning (which will include assembly, installation and where applicable initial training) that requires service providers to be equipped to handle the need. Training to be provided to all shifts with no additional costs.**
- iii. All items come standard with a minimum 24 month's warranty which means a Service Provider will need to conduct corrective and preventive maintenance. The 24-month warranty period kicks off after the items have been commissioned and accepted.**
- iv. Service providers must submit supporting documentation for all functional requirements as indicated in the functionality criteria table. Where required, the Service Provider may issue a letter of undertaking to confirm commitments made to the RFQ.**



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**FUNCTIONALITY CRITERIA TABLE**

No.	CRITERIA	WEIGHT	POINTS ALLOCATION & REQUIREMENTS							
1	<p><b>Relevant Company Experience</b></p> <p><b>Demonstrate experience in executing plumbing works.</b></p> <p>(Provide project completion certificates or letters with contactable references and signed off)</p>	30 Points	<p>Bidder demonstrates sufficient experience in Grinder Pump Replacement, Soakaway Construction (including uPVC piping and filtration chamber, chlorine dosing), Maintenance or servicing of electrical components and submersible pumps. Specific Experience working with Lilliput SBC 1200 BT.</p> <table><tr><td><b>3 Relevant Projects</b> (3 projects must also have references with award and completion certificates)</td><td>30 points</td></tr><tr><td><b>2 Relevant Projects</b> (Relevant with References and completion certificates)</td><td>20 Points</td></tr><tr><td><b>Less than 2 projects /</b> irrelevant experience / no evidence of completion certificates / references not sign / letters with no contactable references</td><td>0 points</td></tr></table>		<b>3 Relevant Projects</b> (3 projects must also have references with award and completion certificates)	30 points	<b>2 Relevant Projects</b> (Relevant with References and completion certificates)	20 Points	<b>Less than 2 projects /</b> irrelevant experience / no evidence of completion certificates / references not sign / letters with no contactable references	0 points
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<b>Less than 2 projects /</b> irrelevant experience / no evidence of completion certificates / references not sign / letters with no contactable references	0 points									
2	<p><b>Signed CV &amp; Qualifications of Key Personnel</b></p> <p>Fully signed CVs of the Team Leaders to be submitted including Registration certificates</p>	20 Points	<p>Bidders must submit professional CV's including years of experience, registration certificate, full personal details and references. <b>Experience of personnel in the plumbing and electrical field must be more than 5 years after registration with the relevant board (PIRB &amp; DEL)</b></p> <table><tr><td>Both Electrical and Plumbing personnel individually must have more than <b>5 years post certification experience</b></td><td>20 points</td></tr></table>		Both Electrical and Plumbing personnel individually must have more than <b>5 years post certification experience</b>	20 points				
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No.	CRITERIA	WEIGHT	POINTS ALLOCATION & REQUIREMENTS							
	<b>*Failure to sign the CVs will result in the bidder scoring 0</b>		One Electrical personnel has <b>3 to 5 years post certification</b> experience  One Plumbing personnel has <b>3 to 5 years post certification</b> experience	10 points						
			Both personnel have less than 2 years post certification experience. No CVs submitted	0 points						
3	<b>Specifications Adherence</b>  Proposed pump specifications and data sheet to be attached  Confirmation of 24-month warranty period to be provided  Inclusion of Preventive and Corrective Maintenance Period with Offer	<b>30 Points</b>	Bidder to provide data sheets for the pump supply in accordance with the required specifications. Bidder must offer the 24-month warranty period for all components including corrective and preventative maintenance. <table><tr><td>Meets Specifications &amp; Warranty Period of 24 Months (Evidence of Specification and data sheet must be submitted), Offer with Corrective and preventive Maintenance)</td><td>30 points</td></tr><tr><td>Meets specifications and data sheet provided but with less than 24-month (e.g. 12 to 18 months) period for Warranty, and includes Corrective and Preventive Maintenance</td><td>20 points</td></tr><tr><td>No specifications &amp; Data Sheet attached, and no Warranty Offered and No Maintenance</td><td>0 points</td></tr></table>		Meets Specifications & Warranty Period of 24 Months (Evidence of Specification and data sheet must be submitted), Offer with Corrective and preventive Maintenance)	30 points	Meets specifications and data sheet provided but with less than 24-month (e.g. 12 to 18 months) period for Warranty, and includes Corrective and Preventive Maintenance	20 points	No specifications & Data Sheet attached, and no Warranty Offered and No Maintenance	0 points
Meets Specifications & Warranty Period of 24 Months (Evidence of Specification and data sheet must be submitted), Offer with Corrective and preventive Maintenance)	30 points									
Meets specifications and data sheet provided but with less than 24-month (e.g. 12 to 18 months) period for Warranty, and includes Corrective and Preventive Maintenance	20 points									
No specifications & Data Sheet attached, and no Warranty Offered and No Maintenance	0 points									

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No.	CRITERIA	WEIGHT	POINTS ALLOCATION & REQUIREMENTS	
4	<b>Overall Project Duration including all Construction, Supply, Install, commissioning and training requirements</b>  Indicate the required estimated time to mobilize and complete the works. (Letter of commitment required from Bidder.)	20 Points	Commitment Letter with full estimated timelines to complete all the work in 45 Working days or less. Schedule Provided showing lead times as well.	20 Points
			Commitment Letter with Estimated Timelines to complete work within 45–60 Working days. Schedule provided showing lead times.	10 Points
			Commitment to complete work in greater than 60 Working days and or no  No letter of commitment submitted	0 points

**FUNCTIONALITY COMPLIANCE POINTS**

PERFORMANCE	DESCRIPTION	Points
Compliant	The response addresses all functionality requirements	80 +
Inadequate	The response <b><u>did not address</u></b> the functionality requirements	79 and below

**ANNEXURE C-2: ATTACH ALL REQUIRED FUNCTIONALITY CRITERIA RETURNABLES**

**ANNEXURE D: ATTACH COMPANY DOCUMENTS, CENTRAL SUPPLIER DATABASE REPORT/NUMBER/  
TAX COMPLIANCE STATUS PIN.**

**ANNEXURE E: ATTACH ALL COMPLETE AND SIGNED REQUIRED STANDARD BIDDING  
DOCUMENTS (SBD 4, AND 6.1)**

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

### **3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
 (name)..... in  
 submitting the accompanying bid, do hereby make the following  
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.
- 1.7 The company must submit ID copies of Directors and or shareholders with their bid document or quotation to substantiate points claimed. The share certificate reflecting the number of shares held by each member or director of the company to qualify for the points claimed must be submitted. In case of a claiming points for disability the company must submit a registered Doctor noted or document as evidence of the disability.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ \mathbf{P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)} & \mathbf{or} & \mathbf{P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)} \end{array}$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{max}$  = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI	10		
Women	8		
People with Disabilities	2		

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary

proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

.....

**ANNEXURE F: ATTACH ANY ADDENDUMS ISSUED BY THE NDoH**