

NATIONAL DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS: The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail

FOR ATTENTION: Ms M Shitiba

NOTE: All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for SMS posts, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV only (previous experience must be comprehensively detailed). The Z83 must be fully completed (in line with DPSA Practice note), failure to comply will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested prior to the final selection phase. Applications should be on one PDF format (If emailed). Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

POST : **ASSISTANT DIRECTOR: MEDICAL BIOLOGICAL SCIENCE POLICY**
GRADE I (REF NO: NDOH 42/2025)

SALARY : Grade 1: R 638,856- R 707, 625 per annum. as per the OSD.

CENTRE : Directorate: Food Control. Pretoria.

REQUIREMENTS : An appropriate NQF 6 qualification in Natural Sciences that allows registration with the Health Profession Council of South Africa (HPCSA) in the relevant profession (where applicable), which includes subjects related to food safety. A diploma or additional training in Food Law, Legislative Drafting or Policy Development will be an advantage. At least three (3) years' appropriate experience after registration with the HPCSA in the relevant field (where applicable), conducting or assisting with surveys, surveillance or monitoring. Knowledge of Food Control and Food Control System in South Africa, departmental policies, operating procedures and standards, foodstuffs, cosmetics and Disinfectants Act, No 54 of 1972 and its regulations. Administrative aspects of law enforcement, legislative process and policy making. Good communication (verbal and written), planning and time management, interpersonal, policy drafting, presentation and report writing, research and analytical, and computer skills (MS Office package). Ability to

work well under pressure and independently whilst integrating tasks with team members. A valid driver's license.

DUTIES : Review, develop and/amend legislation and to administer statutory functions under the FCD Act. Regulations relating to the powers and duties of inspectors and analysis (No. R. 328 of 2007). Co-ordinate, conduct or review Research and Investigations on current and emerging food safety issues and food surveillance or monitoring programmes. Develop and conduct surveys and/or research on emerging food safety issues, trends, and risks (e.g. contaminants, consumer behaviour, antimicrobial resistance (AMR) etc.) in collaboration with other technical officials. Manage, provide and coordinate information, education, and communication (IEC) activities related to food safety. Assist in the coordination of the annual World Food Safety Day celebration (WFSD) and ensure its IEC activities (e.g. concept note, communication plan materials) are implemented. Support capacity building and stakeholder engagement on food control related matters. Manage risk and audit queries.

ENQUIRIES : Ms SY Parring on tel no: 012 3958787

CLOSING DATE : 26 May 2025

MEDIA : PSVC and NDOH Website