**INVITATION TO BID**

**ADENDUM**

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| **Bid Description** | **Required At**  | **Bid/Tender No**  | **Closing Date and Time** |
| **APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER FOR RENDERING OF TRAVEL MANAGEMENT SERVICES FOR THE NATIONAL DEPARTMENT OF HEALTH (NDoH) FOR A PERIOD OF THREE (03) YEARS.** **Briefing Session:** No briefing session. **Prospective bidders are encouraged to frequently visit the NDOH website for any communication of information for this bid.****Bids obtainable from:** The Department of Health website, [www.health.gov.za](http://www.health.gov.za). This bid was published in the website in April 2021 and bidder must click on the “other tenders” in the website to download the bid document.Bidders are**Post or Deliver Bids to:** Dr AB Xuma Building (previously known as Exarro) Voortrekker Street, Thaba Tshwane, Pretoria, 0143.**For technical information please contact:** Clarity should be sent to tenders@health.gov.za **For completion of bid documents please contact:** Mr Mondli Botha at mondli.botha@health.gov.za and 083 578 9054**Hours:** 07h30 - 15h30. | Department of Health, Dr AB Xuma Building (previously known as Exarro) Voortrekker Street, Thaba Tshwane, Pretoria, 0143. | NDOH 03/2021-2022 | 08 June 2021, 11:00**Important Notice:**Kindly be advised that the closing date of this bid has been moved from 01 June 2021 to 08 June 2021 at 11:00AM |
| **Evaluation Criteria** |
| This bid will be evaluated in five (05) Phases as indicated hereunder:* Pre-qualification bid for BBBEE Status level of Contributor: 01 to 04.
* Functionality with 80% minimum functionality threshold
* Presentation and system demonstration (e.g. on-line booking tool) – Bidders will be evaluated out of 20 points and are required to achieve minimum threshold of 10 points out of 20 points.
* As part of due diligence, the NDoH may conduct a site visit at a client of the Bidder (reference) for validation of the services rendered. The choice of site will be at the NDoH’s sole discretionPrice and B-BBEE as per the PPPFA regulation, 2017.
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